

# Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Braunstone Park and Rowley Fields

2. Title of proposal

Braunstone Community Bonfire and Fireworks Display

3. Name of group or person making the proposal

**b-inspired** (Braunstone Community Association)

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The funding is being requested to contribute towards the costs of staging the Braunstone Community Bonfire and Firework Display on Friday 06 November, 2009 on Braunstone Park. The event is annual and is extremely popular with Families across the ward and beyond. The event is open access and free to attend and provides a large managed Bonfire topped with a special hand built structure made each year by the Children at the Braunstone Adventure Playground. Then follows an exciting Fireworks display. There are also side stalls and attractions such as Fire Jugglers and a local Young Peoples group provide affordable hot food at the nearby Oak Centre.

The event has risen in popularity year on year and attracted approximately 7,000 visitors last year. The event is well supported by the local Police and Fire and Rescue Service who view it as a major help in trying to reduce the amount of illegal fire-setting and dangerous behaviour with fireworks around the Bonfire night period.

The cost of the event rose significantly last year due to the requirement by the Police to impose Road Closures around the spectator viewing area. The cost of the event is now approximately £14,000 which covers the costs of building the structure: the Fireworks Display, crowd safety barriers, security, First Aid, P.A. and D.J., radio comms hire, Temporary Road Closure Orders, park clear-up, publicity, insurance, administration and management costs.

The Ward Committee are being asked to make a contribution to these costs of £5,000 (which could be specified at their choice).

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

**£5,000**

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Bonfire build costs	400	estimate
Fireworks display	2,500	actual
Security and First Aid	2,000	estimate
Road Closures	1,700	estimate
Hire costs	2,900	estimate
Attractions	400	actual
Admin/management/publicity costs	4,100	actual
<b>Total</b>	<b>£14,000</b>	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Yes, BCA has committed funds of £4000 within the Neighbourhood Support Project and a bid has been made to the Home Office Safer Homes Fund for a contribution of £5,000.

We are also trying to attract commercial sponsorship towards the event however, the current financial environment is making this extremely difficult.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Wright
Your position in organisation or group	Head of Neighbourhood Services
Name of organisation or group	b-inspired (BCA)
Address The Business Box Oswin Road Braunstone Leicester. LE3 1HR	
Phone number 0116 279 5007	Email Angela.wright@braunstone.com

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827